

5KSC - Shore Contact Scheme

Skipper's Duties

1. The skipper should send the booking form with details of the crew and a Principal Shore Contact (PSC) to the Crew Bureau. The principal shore contact is usually a partner of one of the crew but if no-one available use the 5KSC Captain or the Crew Bureau.
2. The PSC should be provided with a copy of the booking form with crew details and shore phone numbers plus a provisional itinerary before the yacht leaves port.
3. All the crew's own shore contacts should have the Principal Shore Contact's contact details and know, in the event of any concern about the cruise, to contact the Principal Shore Contact before the emergency services.
4. If a long offshore passage is planned, it is advisable also to also inform the Coastguard of plans in case the alarm is raised.
5. At each stop the skipper should communicate safe arrival and time of next intended contact to the PSC. (In some sailing areas network access may be difficult and the PSC should be warned how long the yacht might be out of contact).
6. At the end of the cruise the Skipper should confirm safe arrival to the PSC.

Role of Principal Shore Contact

7. All CSSA yachts cruising offshore should have a shore contact to keep track of progress and to alert 5KSC/CSSA if the yacht fails to report as agreed.
8. The Skipper should appoint a PSC who should have details of the crew and a phone number for each crew member's shore contact plus contact numbers for the Club Captain and Crew Bureau. The PSC should also have a proposed itinerary or at least know the relevant sailing area (e.g. in Firth of Clyde).
9. The skipper and PSC should be in regular contact by email or text throughout the cruise. Contact is not always easy so the skipper must agree with the PSC when the next contact is likely.
10. If the skipper is out of contact for 24hrs longer than expected, the PSC should attempt to make contact. If not successful, the PSC should alert 5KSC Captain and/or Crew Bureau. 5KSC/CSSA will advise on raising the alarm with the authorities if necessary.

Captain Paul Brereton Walsden Longlands Road New Mills, Derbyshire SK22 3BY 07906 679 021 captain@5ksc.org.uk	Crew Bureau David Hedley 109 Macclesfield Old Road, Buxton, Derbyshire, SK17 6TT Home: 01298 71443 Work: 01298 218141 Mobile: 07794 104270 crew_bureau@5ksc.org.uk
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